



Dear Chaperone,

THANK YOU for being a chaperone for the visit to Conner Prairie! Your role as group leader is very important. The information on these two pages is designed to help you in that role.

- We need your active participation to ensure students are acting in a respectful and safe manner and to enhance student learning during your visit. It is very important that you remain with your assigned students at all times and not let them run ahead or go exploring on their own.
- Do not begin activities involving animals, tools, or fire until directed to do so by a Conner Prairie staff person.
- Help us teach students to be kind to animals by not allowing behaviors such as teasing or chasing the animals.

Please let students know you expect attentive listening during your visit. Encourage students to ask questions. Reinforce good behavior with praise. Ask students for their opinions, thoughts and feelings as you go along.

Conner Prairie is an outdoor interactive history park. Be sure to dress for the weather and wear comfortable shoes. Remember sun protection such as sunscreen and a hat.

We require adults and students to wear school name tags that list the school and teacher name on them. There are other important policies and descriptions of Conner Prairie's historic areas on the back of the map.

At Conner Prairie, you will talk to interpretive staff, both costumed and non-costumed. Usually, staff dressed in historic costume are portraying characters in the past. These costumed staff share their stories with you and stay in character. Their characters' knowledge of history stops with the year they are portraying. Non-costumed staff wear blue shirts and name tags. They can compare past and present.

The school has made the reservations with Conner Prairie. When included in the school's one-payment transaction, the fee for adult chaperones is \$8.50. PLEASE NOTE: Any adult (except Conner Prairie members) who pays individually at the Ticket Desk will be charged regular general admission of \$15/person.

Again, thank you for being a group leader. Together we can bring history to life for the students.

INFORMATION SHEET FOR CHAPERONES

Our Trip to Conner Prairie

Chaperone name: _____

Thank you for being a chaperone on our trip to Conner Prairie on _____(date). This sheet and the map have important information. Please keep them with you during the trip. Have a fantastic day!

My group of students:

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Teacher's emergency phone _____

Schedule:

Time we depart from school _____ Time scheduled to arrive at Conner Prairie _____

Lunch time & location _____

Time we leave Conner Prairie _____ Departure location _____

Logistics:

- **You must wear a school name tag** with the name of the school and teacher so that your group can be identified while at Conner Prairie.
- Restrooms and drinking fountains are located throughout the historic areas. Please consult the Conner Prairie map or ask a staff person.
- If a student is lost or there is a need for first aid, notify any Conner Prairie staff person. Radio or phone communication is available in all areas. We have a certified first aid responder on site during regular open hours.

Teacher's educational goals for this field trip:

Reminders:

- **All students, grades K-12, must be with a teacher or chaperone at all times.** Students should not run ahead or go exploring on their own. Student behavior should reflect respect and consideration for other people, animals, and property.
- **You are an important part of the field trip experience!** Guide students by asking open-ended questions about what they see, hear and experience as you move through the historic areas.
- **Phone calls and texting should be avoided except in the case of emergencies.**
- **Activities that involve animals, tools, or fire must be supervised by Conner Prairie staff.** Groups should not begin such activities unless they are directed to do so by staff.
- **Remind students not to bring open food or drink containers into the historic areas.** Beverages with lids are allowed.